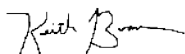


Dear Valued Customers,

Here at Alexander Chemical Corporation we are doing our best to stay healthy and practice social distancing as we've been guided by our local authorities. Our continued service will be protected by taking the proper precautions with hygiene and risk mitigation. Alexander has multiple sources for the raw materials we purchase, which should play a strong role in assuring our ability to meet the needs of customers. Our dedicated fleet of trucks have strict protocol in place to eliminate any risks from the virus spreading. We're paying close attention to regional information coming from medical professionals, the CDC, the WHO, government agencies, and from our internal specialized teams to stay ahead of this quickly changing pandemic. Alexander Chemical understands our critical function in the supply chain. We've implemented a 5-tiered response plan that has been modeled after the American Petroleum Institute's Pandemic Plan. A few of the plan's highlights are listed below:

- Increased cleaning and disinfection of our facilities to ensure a safe work environment.
- Critical employees have been identified and a plan in place for their coverage.
- We will be limiting contact with any of our suppliers.
- Our critical raw material inventory has been increased due to anticipated growing demand and we've established multiple vendors in case of any issues arising.
- Telecommunication policy has been updated to allow working from home when necessary.
- Installed several stationary hand sanitizers throughout the facility.
- Cancel Face to face meetings with clients or potential clients until further notice.
- We've created a specialized team to monitor the situation near our facility.
- Our team has been trained on proper awareness of the situation, and communicating the steps involved to decrease transmission of the virus.
- Majority of employees have been trained on multiple process operations to increase our flexibility if a reduced crew would be necessary.
- Customers will be notified immediately if any change in service were to be expected from our organization.
- Our drivers have been instructed on how to limit the possibility of exposure to anyone that might be affected by the virus.
- Ensuring that proper protocols have been put in place for emergency situations.

Respectfully,



Keith Bonner
QEC Manager
Alexander Chemical Corp.